

5S Workplace Optimization

This instructor-led virtual workshop provides a solid understanding of the 5S methodology—Sort, Set in Order, Shine, Standardize, and Sustain—and its organizational benefits. Participants gain practical tools to reduce waste, improve efficiency, and create a safer, more productive workplace



Who is this Course For?

This workshop is designed for individuals and organizations looking to enhance workplace organization, safety, and productivity through the 5S methodology. It is ideal for:

Organizations aiming to boost workplace safety, reduce waste, and improve productivity through simple, systematic processes.

Managers and Supervisors wanting to implement 5S within their teams to streamline operations.

Operations & Facility Managers seeking practical tools to optimize workflows, enhance safety, and sustain organized workspaces.

Lean Practitioners & Continuous Improvement Teams looking to deepen their 5S expertise and integrate it with broader Lean or Six Sigma initiatives.

Frontline Supervisors & Team Leaders responsible for daily workspace organization, waste reduction, and team engagement in 5S practices.

Learning Objectives

During the 5S Methodology workshop, participants will:

Understand the Fundamentals and Benefits of 5S

- Explore how 5S drives improvements in efficiency, safety, and workplace organization.
- Learn the five core principles of 5S (Sort, Set in Order, Shine, Standardize, Sustain).

Apply 5S Tools in Real-World Scenarios

- Practice red-tagging techniques to identify and eliminate waste
- Implement visual management systems for improved organization.
- Conduct a virtual 5S audit to assess workplace effectiveness.

Create a Practical 5S Action Plan

- Develop customized checklists and accountability measures for immediate application.
- Form a commitment plan to sustain 5S practices and continuous improvement.

Agenda

Our 5S content explores:

- 5S Introduction
- 5S implementation plan
- 5S Deployment – problems and solutions
- Practice audits and area review
- Cost Savings
- 5S within your organization

Our Visual Management content explores:

- Visual Management Introduction
- Visual Management in the workplace and beyond
- Levels of Visual Management
- Time and Cost savings
- Visual Management Implementation
- Key benefits for your business

Course Materials

- Program workbook and handouts
- Tools and templates
- Lean Thinking Training video

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